

**School Counseling Program**

**FIELD PLACEMENT EVALUATION FORM**

**Site Information**

Name of Intern:

Were you a salaried employee? NO \_\_\_\_\_ YES \_\_\_\_\_

Did you receive individual supervision? \_\_\_\_\_\_\_\_\_\_\_\_ How often?

Hours per week in Field Placement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Length of time in Field Placement

Type and frequency of training received:

Will you be continuing as a counselor in the placement? NO \_\_\_\_\_ YES \_\_\_\_\_

Reason:

Would you recommend this school to another student?

**EVALUATION OF SUPERVISOR**

5 – Strongly Agree 4 – Agree 3 – Slightly Agree 2 – Disagree 1 – Strongly Disagree

**KNOWLEDGE OF THE FIELD**

\_\_\_\_\_ Defines and clarifies problems in school setting

\_\_\_\_\_ Raises ethical and legal considerations

\_\_\_\_\_ Can present theoretical rationale for suggestions

\_\_\_\_\_ Knowledgeable about various clinical theories relating to children

\_\_\_\_\_ Assists student trainee to make dynamic or other theoretical case formulation/education plans

\_\_\_\_\_ Offers practical and useful case-centered suggestions

\_\_\_\_\_ Provides resources for knowledge

**ABILITY TO COMMUNICATE FEEDBACK**

\_\_\_\_\_ Useful oral feedback

\_\_\_\_\_ Useful written feedback

\_\_\_\_\_ Appropriate criticism style

\_\_\_\_\_ Offers critical case-centered feedback with respect

\_\_\_\_\_ Mistakes are treated as learning experiences

\_\_\_\_\_ Deals explicitly with formal evaluation process

\_\_\_\_\_ Makes concrete and specific suggestions when needed

\_\_\_\_\_ Establishes clear and reasonable expectations

\_\_\_\_\_ Presents ideas clearly

**ACCESSIBILITY/RELIABILITY**

\_\_\_\_\_ Reliable for scheduled meetings

\_\_\_\_\_ Punctual to scheduled meetings

\_\_\_\_\_ Available in emergencies

\_\_\_\_\_ Completes paperwork in timely manner

**QUALITY OF RELATIONSHIP**

\_\_\_\_\_ Balances instructions with exploration

\_\_\_\_\_ Encourages trainee to question, challenge, or doubt

\_\_\_\_\_ Makes supervision a collaborative enterprise

\_\_\_\_\_ Open in processing any conflicts that arise in supervisory relationship

\_\_\_\_\_ Respectful and openly discusses differences in style

\_\_\_\_\_ Conveys active interest in helping trainee to grow with students

\_\_\_\_\_ Indentifies and helps develop counseling strengths

\_\_\_\_\_ Encourages reflection upon implications of alternative interventions

\_\_\_\_\_ Establishes clear boundaries with trainee

**ROLE-MODELING AS A COUNSELOR**

\_\_\_\_\_ Professional ethics

\_\_\_\_\_ Displays professional relationship with other staff

\_\_\_\_\_ Displays professional relationship with students and family members

\_\_\_\_\_ Admits errors or limitations without undue defensiveness

Additional comments and explanations:

**EVALUATION OF SITE**

5 – Strongly Agree 4 – Agree 3 – Slightly Agree 2 – Disagree 1 – Strongly Disagree

**TRAINEESHIP EXPERIENCE**

\_\_\_\_\_ School prepared me for my initial contact with students

\_\_\_\_\_ Counselor training was an important part of the school’s service

\_\_\_\_\_ Trainee felt a part of the school

\_\_\_\_\_ The trainee experience was valuable to my educational and professional development

\_\_\_\_\_ The trainee experiences provided were appropriate for counselor’s level of education

\_\_\_\_\_ The school was sensitive and adaptive to traineeship stresses

\_\_\_\_\_ The school conveyed an active interest in helping trainee grow professionally

Additional comments and explanations:

□ Check here if you do not want this evaluation reviewed by students.

□ Check here if you do not want this evaluation reviewed by the agency.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Intern Signature**